

## **AGENDA**

MUNICIPAL UTILITIES BOARD MEETING  
MUNICIPAL UTILITIES BOARD ROOM  
901 FOURTH AVENUE SW WATERTOWN SD  
WEDNESDAY, DECEMBER 27<sup>TH</sup>, 2017 AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE CONSENT AGENDA
  - a. Authorize to Call for Bids for Equipment, Materials and Contractor Services
  - b. Declare as Surplus
4. APPROVE MINUTES OF REGULAR MEETING ON NOVEMBER 27<sup>th</sup>, 2017
5. AUTHORIZE TO REMOVE BANKRUPTCIES FROM ACCOUNTS RECEIVABLE
6. AUTHORIZE TO REMOVE UNCOLLECTABLE ACCOUNTS FROM ACCOUNTS RECEIVABLE
7. OPEN:
  - a) Bill Stuffer - Customer Survey frequently asked questions
8. OLD BUSINESS
9. NEW BUSINESS
10. REPORT ON OPERATIONS & PROJECTS
11. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
12. \*APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR DECEMBER 2017
  - a) Payroll Recap b) Payroll Summary c) Additional Bills Payable
13. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
14. ADJOURNMENT

\*Note: Asterisk indicates probable roll call vote

**CONSENT AGENDA**  
MUNICIPAL UTILITIES BOARD MEETING  
MUNICIPAL UTILITIES BOARD ROOM  
901 FOURTH AVENUE SW, WATERTOWN SD  
WEDNESDAY, DECEMBER 27<sup>TH</sup>, 2017 AT NOON

1. AUTHORIZE TO CALL FOR BIDS

- a) Pebble Lime – Water Department
- b) Solar Salt – Water Department
- c) Water Meters – Water Department
- d) Lime Sludge Removal – Water Department
- e) Hydrants – Water Department
- f) PVC Pipe – Water Department
- g) Installation of Water Mains – Water Department
- h) Directional Drilling for Water Main Installation– Water Department
- i) Flatbed Truck – Water Department
- j) Vacuum Excavator – Water Department
- k) Backhoe – Water Department
- l) Replace Main on Hwy 81/20<sup>th</sup> St. round-a-bout
- m) Replace existing Main Distribution Areas
- n) Transformers – Electric Department
- o) Wire –Electric Department
- p) Install URD Primary & Secondary – Electric Department
- q) Electric Service Installation – Electric Department
- r) Substation Metering Project – Electric Department
- s) Distribution Breakers – Electric Department
- t) Bucket Truck – Electric Department
- u) Installation of Street Light Poles and Service Wire for Lights – Electric Department
- v) Street Light Poles – Electric Department
- w) Bill Processing and Mailing Service - Office

2. DECLARE AS SURPLUS

- a) 2011 CAN-AM OUTLANDER 400
- b) 434' of Chain-link Fence
- c) 1996 Chev Kodiak Digger Derrick Truck
- d) Uptown Substation Transformer GE 5000 KVA 12470 to 4160 Volts Serial# G851074
- e) 1995 Redi-Haul Trailer
- f) 1981 Caterpillar V-80-D 8000# Forklift Unit 309
- g) 2005 Ford F150 Pickup Unit 18
- h) 1999 Chev C65—2-ton Dump Truck Unit 15
- i) 2011 Vermeer Ring-O-Matic 550, Unit 207
- j) 2005 Ford F-150 4 x 4 Pickup Unit 13
- k) 2002 Case 580M Tractor Backhoe Unit 101