

AGENDA

MUNICIPAL UTILITIES BOARD MEETING
WATERTOWN MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
TUESDAY, DECEMBER 27th, 2022, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE CONSENT AGENDA
 - a. Authorize to Call for Bids for Equipment, Materials and Contractor
 - b. Services
 - c. Declare as Surplus
4. APPROVE MINUTES OF REGULAR MEETING ON NOVEMBER 28TH, 2022 AND SPECIAL SESSION BOARD MEETING ON DECEMBER 20, 2022
5. PUBLIC COMMENT
6. AUTHORIZE AN ADDENDUM TO THE FIBER OPTIC LEASE WITH THE CITY OF WATERTOWN
7. CONSIDERATION OF BIDS
 - a) Hydrants - Water Department
 - b) Water Corporation Taps - Water Department
 - c) #6 Aluminum Street Light Wire - Electric Department
 - d) 4/0 Aluminum Secondary Wire - Electric Department
 - e) Commercial Street Light Posts - Electric Department
 - f) Residential Street Light Posts - Electric Department
 - g) Commercial LED Fixtures - Electric Department
 - h) Residential LED Fixtures - Electric Department
8. AUTHORIZE TO REMOVE BANKRUPTCIES FROM ACCOUNTS RECEIVABLE
9. AUTHORIZE TO REMOVE UNCOLLECTABLE ACCOUNTS FROM ACCOUNTS RECEIVABLE
10. VEHICLES PURCHASED USING STATE BID
11. *APPROVE RESOLUTION FOR 2023 SALARIES
12. OPEN
 - a) Bill Stuffer - Codington County Welfare Office Survey
13. OLD BUSINESS
 - a) Discuss Strategic Plan
14. NEW BUSINESS
15. REPORT ON OPERATIONS & PROJECTS
16. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
17. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR DECEMBER 2022
 - a) Payroll Recap b) Payroll Summary c) Additional Bills Payable
18. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
19. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

CONSENT AGENDA
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TUESDAY, DECEMBER 27TH, 2022 AT 12:00 PM

1. AUTHORIZE TO CALL FOR BIDS

- a) Pebble Lime - Water Department
- b) Solar Salt - Water Department
- c) Water Meters - Water Department
- d) Hydrants - Water Department
- e) Water Pipe - Water Department
- f) Installation of Water Mains - Water Department
- g) Chemicals - Water Department
- h) Lime Sludge Removal - Water Department
- i) Chlorination System - Water Department
- j) Flow Control Vault Equipment and Installation - Water Department
- k) Back-up Generator / Mellette Booster Station - Water Department
- l) Lime Slaker - Water Department
- m) SCADA software and hardware - Water Department
- n) Water Main Fittings, Valves and Material - Water Department
- o) Trace Wire - Gas and Water Department
- p) Gas Meter Prover Testing Equipment - Gas Department
- q) Gas Pipe - Gas Department
- r) Installation of Gas Mains and Services - Gas Department
- s) Gas Regulators - Gas Department
- t) Gas Meters - Gas Department
- u) Trencher/Plow - Gas Department
- v) Anodes - Gas Department
- w) Installation of URD Primary & Secondary - Electric Department
- x) Installation of Electric Services - Electric Department
- y) Pad-Mounted Switchgear - Electric Department
- z) Capacitor Banks - Electric Department
- aa) Transformers - Electric Department
- bb) Wire - Electric Department
- cc) Trucks - Electric Department
- dd) Bucket Trucks - Electric Department
- ee) Street light Poles, Posts and Mounts
- ff) Flat Roof Replacement for Operation Building

2. DECLARE AS SURPLUS

- a) 2011 Ford E150 Econoline Van, asset 1077
- b) 1996 Chev Kodiak Digger Derrick Truck, asset 536
- c) 2008 Ford F150 ½ Ton Pickup, asset 943
- d) 2005 Ford F150 ½ Ton Pickup, asset 911
- e) 2007 Ford F150 ½ Ton Pickup, asset 932
- f) 2007 Ford F150 ½ Ton Pickup, asset 928
- g) 2012 Ford Econoline E150 White Van, asset 1109
- h) Software Maintenance-DLT Solutions - Electric asset 1002
- i) Software Maintenance-DLT Solutions - Water asset 1003
- j) Software Maintenance-DLT Solutions - Gas asset 1004
- k) Roof replacement, operations building gas portion, asset 402
- l) Roof replacement, operations building electric portion, asset 247
- m) 1993 SCADA System - Gas Department asset 345
- n) 2008 SCADA System - Gas Department asset 947