

**AGENDA**  
**WATERTOWN MUNICIPAL UTILITIES BOARD MEETING**  
**901 FOURTH AVENUE SW WATERTOWN SD**  
**MONDAY, MARCH 27, 2023, AT 12:00 PM**

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES FROM FEBRUARY 27, 2023 [supporting document](#)
4. PUBLIC COMMENT
5. AMI (Advanced Metering Infrastructure) PRESENTATION BY SHPIGLER GROUP [supporting document](#)
6. APPROVE WATERTOWN MUNICIPAL UTILITIES PROPOSED POLICY CHANGES [supporting documents](#)
  - a) General
  - b) Schedule of Fees
  - c) Employee Manual
  - d) Electric
  - e) Water
  - f) Gas
7. \*RESOLUTION TO APPROVE THE USE OF EXCESS WATER SYSTEM SURCHARGE [supporting document](#)
8. CONSIDERATION OF WATER RATE STUDY PROPOSALS [supporting document](#)
9. CONSIDERATION OF COPIER/PRINTER LEASE PROPOSALS [supporting document](#)
10. CONSIDERATION OF BIDS: [supporting documents](#)

a) Natural Gas Meters - Gas Department	e) Pebble Lime - Water Department
b) Wire - Electric Department	f) Water Fittings - Water Department
c) Transformers - Electric Department	g) Water Meters - Water Department
d) Solar Salt - Water Department	h) Water Leak Detector Equipment - Water Department
11. OPEN [supporting documents](#)
  - a) Bill Stuffer - Kindergarten Round up
  - b) Bill Stuffer - Household Hazardous Waste
  - c) Bill Stuffer - WMU Customer Services Survey
  - b) MRES 58<sup>th</sup> Annual Meeting Invitation - May 10-11, 2023, Sioux Falls, SD
12. OLD BUSINESS
13. NEW BUSINESS
14. REPORT ON OPERATIONS & PROJECTS [supporting document](#)
15. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS [supporting documents](#)
16. \*APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR MARCH 2023 [supporting documents](#)
  - a) Payroll Recap
  - b) Payroll Summary
  - c) Additional Bills Payable
17. REORGANIZATION OF THE BOARD [supporting documents](#)
  - a) Resolution of Appreciation
  - b) Election of President and Vice President
18. SET DATE FOR APRIL BOARD MEETING
19. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
20. ADJOURNMENT

*Note: Asterisk \* indicates probable roll call vote*