

AGENDA

WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, JANUARY 27th, 2025, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE CONSENT AGENDA
 - a) Contracts Signed Annually by General Manager
4. APPROVE MINUTES OF REGULAR MEETING ON DECEMBER 30th, 2024
5. PUBLIC COMMENT
6. 2024 FIXED ASSET AND SOLID WASTE DISPOSAL REPORT
7. DECLARE AS SURPLUS - CO2 INJECTORS SIDES 1 & 2 - Water Department
8. APPROVAL FOR GENERAL MANAGER TO SIGN SUPPLEMENTAL AGREEMENT TO TRANSMISSION FACILITIES ASSIGNMENT AGREEMENT WITH MISSOURI RIVER ENERGY SERVICES
9. APPROVAL FOR GENERAL MANAGER TO SIGN TASK ORDER #4 AMENDMENT TO THE DGR ENGINEERING MASTER AGREEMENT FOR PROFESSIONAL SERVICES FOR 115 KV TRANSMISSION AND CIRCUIT BREAKER UPGRADE COST ESTIMATES
10. APPROVAL FOR GENERAL MANAGER TO SIGN FACILITIES REIMBURSEMENT AGREEMENT WITH NORTHERN NATURAL GAS
11. CONSIDERATION OF BIDS:
 - a) Installation of Electric Wires - Electric Department
 - b) Tapping Saddles & Corporation Stops - Water Department
 - c) Janitorial - Watertown Municipal Utilities
12. OPEN
 - a) Bill Stuffer - Kindergarten Roundup/Preschool Screening
 - b) BISCO - MARCH 18, 11:30 AM - 1:00 PM
 - c) AWWA Conference June 8 - 11, Denver, CO
 - d) APPA Conference June 6 - 11, New Orleans, Louisiana
 - e) APGA Conference July 20-23, Coeur d'Alene, ID
13. OLD BUSINESS
14. NEW BUSINESS
15. REPORT ON OPERATIONS & PROJECTS
16. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
17. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR JANUARY 2025
 - a) Payroll Recap b) Payroll Summary c) Additional Bills Payable
18. SET DATE FOR FEBRUARY BOARD MEETING
19. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
20. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

CONSENT AGENDA

WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW, WATERTOWN SD
MONDAY, JANUARY 27, 2025, AT 12:00 PM

CONTRACTS SIGNED ANNUALLY BY GENERAL MANAGER

- a) First District Association of Local Governments
- b) Lawn Care Services
- c) Monitor Contract for Fire Alarm System
- d) Fire Protection System Inspection
- e) Authorization for Staff to Open Bids
- f) SCADA Maintenance Agreement
- g) MMUA Safety Management Program
- h) Change Orders up to \$15,000 for Construction Projects and Equipment during 2025
- i) Water Main Installation Agreements by Developer
- j) Private Water Main Agreements
- k) Midcontinent Communications Agreement
- l) MARCO for M-files Document Management
- m) Generator Maintenance Agreements
- n) Water Tower Attachment Agreements
- o) Energy Worldnet Service Agreements

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
901 FOURTH AVENUE SW WATERTOWN SD
WEDNESDAY, FEBRUARY 26TH, 2025 AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON JANUARY 27TH, 2025
4. PUBLIC COMMENT
5. AUTHORIZATION FOR GENERAL MANAGER TO SIGN ENGINEERING PROPOSAL FOR 115kV INSULATOR CHANGE OUT AT THE UPTOWN SUBSTATION WITH CEG
6. AUTHORIZATION FOR GENERAL MANAGER TO SIGN WMU WATER TREATMENT PLANT (WTP) MASTER PLAN WITH AE2S.
7. AUTHORIZATION FOR GENERAL MANAGER TO SIGN AMENDMENT TO THE BILLING SOFTWARE AGREEMENT WITH TYLER TECHNOLOGIES
8. DISCUSS POLICY CHANGES
 - a) General
 - b) Schedule of Fees
 - c) Personnel Manual
 - d) Water
9. CONSIDERATION OF BIDS:
 - a) Commercial LED Lights – Electric Department
 - b) Residential LED Lights – Electric Department
 - c) Transformers – Electric Department
 - d) Wire – Electric Department
 - e) Sodium Hypochlorite – Water Department
 - f) Chip Lime – Water Department
 - g) Gas Meters – Gas Department
 - h) Installation of Watermain for 2nd Ave NE Neighborhood Street Reconstruction Project NO. 2504
10. OPEN
 - a) MRES Annual Meeting May 7-8, Sioux Falls, SD
11. OLD BUSINESS
12. NEW BUSINESS
13. REPORT ON OPERATIONS & PROJECTS
14. REPORT ON ADMINISTRATION AND FINANCIAL STATEMENTS
15. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR FEBRUARY 2025
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills Payable
16. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
17. ADJOURNMENT

*Note: Asterisk * indicates probable roll call vote*

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, MARCH 31, 2025, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES FROM FEBRUARY 26, 2025
4. PUBLIC COMMENT
5. APPROVE WATERTOWN MUNICIPAL PROPOSED POLICY CHANGES
 - a) General
 - b) Schedule of Fees
 - c) Employee Manual
 - d) Water
6. CONSIDERATION OF BIDS
 - a) Water Plant Storage Building – Water Department
7. AUTHORIZE TO RETURN CHECK OF UNSUCCESSFUL BIDDER
8. *RESOLUTION TO APPROVE THE USE OF EXCESS WATER SYSTEM SURCHARGE
9. APPROVE MCKINLEY SCHOOL AREA ELECTRIC OVERHEAD TO UNDERGROUND PROJECT
10. OPEN: a) Bill Stuffer – Living Safely with Natural Gas b) Bill Stuffer – Household Hazardous Waste
c) APPA Legislative Rally Update
11. OLD BUSINESS – a) MRES Annual Meeting May 7-8, Sioux Falls (deadline April 25) b) De-obligation letter to SD DANR - DWSRF #3 New Wellfield
12. NEW BUSINESS
13. REPORT ON OPERATIONS AND PROJECTS
14. REPORT ON ADMINISTRATION AND FINANCIALS
15. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR MARCH 2025
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills Payable
16. SET DATE FOR MAY BOARD MEETING
17. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
18. ADJOURNMENT

*Note: Asterisk * indicates probable roll call vote*

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW, WATERTOWN, SD
MONDAY, APRIL 28, 2025

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES FROM REGULAR BOARD MEETING ON MARCH 31, 2025
4. PUBLIC COMMENT
5. REVIEW 2024 ANNUAL WATER QUALITY REPORT
6. CONSIDERATION OF GAS RATE STUDY PROPOSALS
7. DECLARE AS SURPLUS
 - a) Asset #1034, Natural Gas Leak Detector (Southern Cross)
 - b) Asset #920, 2007 GMC Topkick Cab & Chassis (Dump Truck)
 - c) Asset #1048, Replacing Well #39 at the Rauville Well Field
8. OPEN – a) Bill Stuffer – Mosquito Control
9. OLD BUSINESS – May Board Meeting is set for Thursday, May 29, 2025
10. NEW BUSINESS
11. REPORT ON OPERATIONS
12. REPORT ON ADMINISTRATION AND FINANCIAL STATEMENTS
13. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR APRIL 2025
 - a) Payroll Report
 - b) Payroll Summary
 - c) Additional Bills
14. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
15. ADJOURNMENT

*Note: Asterisk indicates probably roll call vote

AGENDA

MUNICIPAL UTILITIES BOARD MEETING
WATERTOWN MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
THURSDAY, MAY 29, 2025, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON APRIL 28TH, 2025 [supporting document](#)
4. PUBLIC COMMENT
5. DECLARE AS SURPLUS
 - a) Asset #1047, Pumping equipment for Rauville Well #39
6. AUTHORIZATION FOR GENERAL MANAGER TO SIGN TASK ORDER NO. 5 WITH DGR ENGINEERING FOR EAST SUBSTATION BREAKER REPLACEMENT [supporting document](#)
7. CONSIDERATION OF BIDS
 - a) Residential Street Light Poles [supporting document](#)
 - b) Commercial Street Light Poles [supporting document](#)
8. OPEN
 - a) Safety Picnic Tuesday, June 3rd, 2025, 11:30 am - 1:00 pm
 - b) MRES Annual Meeting Update
9. DISCUSSION OF PERSONNEL POLICY UPDATES DUE TO HB 1218 [supporting document](#)
10. OLD BUSINESS
11. NEW BUSINESS
12. REPORT ON OPERATIONS & PROJECTS [supporting document](#)
13. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS [supporting documents](#)
14. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR MAY 2025 [supporting documents](#)
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills Payable
15. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
16. ADJOURNMENT

**Note: Asterisk indicates probable roll call vote*

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, JUNE 30, 2025, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON MAY 29, 2025
4. PUBLIC COMMENT
5. CONSIDERATION OF BIDS
 - a) Residential Street Light Poles - Electric Department
6. APPROVAL OF HB 1218 PERSONNEL POLICY UPDATES
7. OPEN
 - a) Bill Stuffer - Two-sided Cookin'on Kampeska and Preventing Storm Water Pollution
 - b) Water Hydrant Flushing Program
 - c) APPA Meeting Update
 - d) MECA Meeting Update
8. OLD BUSINESS
9. NEW BUSINESS
10. REPORT ON OPERATIONS & PROJECTS
11. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
12. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR JUNE 2025
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills
13. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
14. ADJOURNMENT

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, JULY 28TH, 2025, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON JUNE 30, 2025
4. PUBLIC COMMENT
5. AUTHORIZATION FOR GENERAL MANAGER TO SIGN AMENDMENT #1 TO TASK ORDER NO. 4 WITH DGR ENGINEERING FOR 115 kV TRANSMISSION LINE REBUILD
6. AUTHORIZATION FOR GENERAL MANAGER TO SIGN ADDENDUM TO WATER TANK MAINTENANCE CONTRACT WITH UTILITY SERVICE CO., INC.
7. REVIEW OF THE SOUTH DAKOTA OPEN MEETING LAWS BROCHURE (per SDCL 1-25-13).
8. OPEN:
 - a) Bill Stuffer - Hydrant Flushing Letter
 - b) APGA update
 - c) Invite to the MRES Leadership Academy, Sept. 17-18, Sioux Falls
9. OLD BUSINESS
10. NEW BUSINESS
11. REPORT ON OPERATIONS & PROJECTS
12. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
13. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR JULY 2025
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills
14. SET DATE FOR AUGUST BOARD MEETING
15. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
16. ADJOURNMENT

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
TUESDAY, AUGUST 26TH, 2025, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON JULY 28, 2025
4. PUBLIC COMMENT
5. DECLARE EMERGENCY REPAIR/REPLACE BACK-UP GENERATOR AT RAUVILLE WELL FIELD
6. CONSIDERATION OF BIDS
 - a) Wire - Electric Department
7. NATURAL GAS COST OF SERVICE AND RATE DESIGN STUDY BY KHA CONSULTING LLC
8. OPEN:
 - a) Bill Stuffer - Sump Pump Variance
 - b) Bill Stuffer - Fighting the Emerald Ash Borer
9. OLD BUSINESS
10. NEW BUSINESS
11. REPORT ON OPERATIONS & PROJECTS
12. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
13. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR AUGUST 2025
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills
14. REORGANIZATION OF THE BOARD
 - a) Election of President and Vice President
15. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
16. ADJOURNMENT

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, SEPTEMBER 29TH, 2025, AT NOON

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON AUGUST 26, 2025
4. PUBLIC COMMENT
5. REPORT & APPROVAL OF UNCLAIMED PROPERTY TO BE REPORTED TO THE STATE
6. AUTHORIZATION FOR THE GENERAL MANAGER TO SIGN MEMORANDUM OF UNDERSTANDING FOR THE CALVIN INDUSTRIAL PARK LIFT STATION PROJECT NO. 2428
7. AUTHORIZATION OF GENERAL MANAGER TO SIGN TASK ORDER NO. 11 FOR REMOTE WATER SCADA SYSTEM UPGRADES WITH AE2S
8. BOARD COMMITTEE ASSIGNMENTS
9. OPEN
 - a) Bill Stuffer - Living Safely with Natural Gas
 - b) Bill Stuffer - Watertown Regional Airport
 - c) MRES Area Meetings:
 - 1) Alexandria, MN, Wednesday, Oct. 22
 - 2) Lakota, ND, Thursday, Oct. 23
 - 3) Orange City, IA, Wednesday, Oct. 29
 - 4) Sioux Falls, SD, Thursday, Oct. 30
10. OLD BUSINESS
11. NEW BUSINESS
12. REPORT ON OPERATIONS & PROJECTS
13. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
14. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR SEPTEMBER 2025
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Add'l Bills Payable
15. SET DATE FOR NOVEMBER FINANCE COMMITTEE MEETING AND NOVEMBER BOARD MEETING
16. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
17. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW, WATERTOWN SD
MONDAY, OCTOBER 27th, 2025, AT NOON

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON SEPTEMBER 29th, 2025
4. PUBLIC COMMENT
5. REPORT AND ACCEPTANCE OF 2024 AUDIT WITH EIDE BAILLY VIA ZOOM
6. AUTHORIZE GENERAL MANAGER TO SIGN SD HEALTH POOL HEALTH INSURANCE RENEWAL
7. AUTHORIZE GENERAL MANAGER TO SIGN SEPARATE CONTRACTS THROUGH FREIMARK AND ASSOCIATES INC. WITH DELTA DENTAL, AND EQUITABLE FOR THE PROVISION OF THEIR RESPECTIVE SERVICES
8. AUTHORIZE TO CALL FOR BID TO RE-DRILL WELL #35 AT RAUVILLE WELL FIELD
9. BOARD COMMITTEE ASSIGNMENTS
10. OPEN
 - a) Bill Stuffer - Winter Snow Reminders
 - b) Bill Stuffer - WMU ACH form
11. OLD BUSINESS
12. NEW BUSINESS
13. REPORT ON OPERATIONS & PROJECTS
14. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
- 15.*APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR OCTOBER 2025
 - a) Payroll Recap b) Payroll Summary c) Additional Bills Payable
16. SET DATE FOR NOVEMBER FINANCE COMMITTEE MEETING AND NOVEMBER REGULAR SESSION BOARD MEETING
17. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
18. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

AGENDA
WATERTOWN MUNICIPAL UTILITIES
SPECIAL SESSION BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
WEDNESDAY, NOVEMBER 12TH, 2025 AT 7AM

1. Roll Call
2. Approve Agenda
3. Public Comment
4. Proposed 2026 Budget
 - a) Operating Budget
 - b) Capital Budget
5. Old Business
6. New Business
7. Executive Session Pursuant to SDCL§1-25-2
8. Adjournment

*Note: Asterisk indicates probable roll call vote

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
TUESDAY, NOVEMBER 25TH, 2025 AT NOON

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON OCTOBER 27, 2025, AND SPECIAL SESSION BOARD MEETING ON NOVEMBER 12TH, 2025.
4. PUBLIC COMMENT
5. *APPROVE UTILITY RATES FOR 2026
6. *APPROVE 2026 BUDGET
7. AUTHORIZATION FOR GENERAL MANAGER TO SIGN AMENDMENT #1 TO TASK ORDER NO. 5 WITH DGR ENGINEERING FOR EAST SUBSTATION 115 Kv BREAKER REPLACEMENTS
8. AUTHORIZATION FOR GENERAL MANAGER TO SIGN WESTERN AREA POWER ADMINISTRATION (WAPA) FOR 115 kV GAS CIRCUIT BREAKER DESIGN, CONSTRUCTION AND MAINTENANCE AGREEMENTS:
 - * Contract No. 25-UGPR-50 (New 115 kV Gas Circuit Breaker)
 - * Contract Amendment No. 1 to Contract No. 12-UGPR-3105 (Consolidation Facility Arrangements)
 - * Contract Amendment No. 1 to Contract NO. 12-UGPR-1105 (Firm Electric Service)
9. AUTHORIZATION FOR GENERAL MANAGER TO SIGN WESTERN AREA POWER ADMINISTRATION (WAPA) FOR MISSOURI RIVER ENERGY SERVICES (MRES) TO ADMINISTER RENEWABLE ENERGY CERTIFICATES FOR THE CITY OF WATERTOWN, SOUTH DAKOTA.
10. AUTHORIZATION FOR GENERAL MANAGER TO SIGN CHANGE ORDER NO. 1 - FINAL FOR 2025 PMP NEIGHBORHOOD STREET RECONSTRUCTION - 2ND AVE NE
11. OPEN
 - a) MRES Area Meeting Update
12. OLD BUSINESS
13. NEW BUSINESS
14. REPORT ON OPERATIONS & PROJECTS
15. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
16. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR NOVEMBER 2025
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills Payable
17. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
18. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, DECEMBER 29TH, 2025 AT NOON

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE CONSENT AGENDA
 - a) Authorize to call for Bids for Equipment, Materials, and Contractor Services
 - b) Declare as Surplus
 - c) Vehicles Purchased off State Contract
4. APPROVE MINUTES OF REGULAR MEETING ON NOVEMBER 25, 2025
5. PUBLIC COMMENT
6. WATERTOWN DEVELOPMENT COMPANY'S ANNUAL REPORT
7. AUTHORIZE TO REMOVE BANKRUPTCIES FROM ACCOUNTS RECEIVABLE
8. AUTHORIZE TO REMOVE UNCOLLECTABLE ACCOUNTS FROM ACCOUNTS RECEIVABLE
9. *APPROVE RESOLUTION FOR 2026 SALARIES
10. CONSIDERATION OF BIDS
 - a) Vacuum Evacuation System
11. OPEN
 - a) Bill Stuffer - 2026 Refuse and Recycling Manual/Trash Collection Calendar
 - b) Bill Stuffer - WMU Billing Software Update
12. OLD BUSINESS
13. NEW BUSINESS
 - a) Service Territory Maps
 - b) Data Centers
14. REPORT ON OPERATIONS & PROJECTS
15. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
16. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR DECEMBER 2025
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills Payable
17. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
18. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

CONSENT AGENDA
MUNICIPAL UTILITIES BOARD MEETING MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW, WATERTOWN SD
MONDAY, DECEMBER 29, 2025, AT 12:00 PM

1. AUTHORIZE TO CALL FOR BIDS

- a) Pebble Lime - Water Department
- b) Water Meters - Water Department
- c) Hydrants - Water Department
- d) Water Pipe - Water Department
- e) Installation of Water Mains - Water Department
- f) Chemicals - Water Department
- g) Sodium Hypochlorite - Water Department
- h) SCADA software and hardware - Water Department
- i) Water Main Fittings, Valves and Material - Water Department
- j) Control and Treatment Systems Equipment - Water Department
- k) Dispatch Room Relocation - Water Department
- l) Redrill wells - Water Department
- m) Replace Pitless Adaptor - Water Department
- n) Trace Wire - Gas and Water Department
- o) Gas Pipe - Gas Department
- p) Installation of Gas Mains and Services - Gas Department
- q) SCADA Software and Hardware - Gas Department
- r) Gas Leak Detection Equipment - Gas Department
- s) Gas Regulators - Gas Department
- t) Gas Meters - Gas Department
- u) Anodes - Gas Department
- v) Risers - Gas Department
- w) Air Compressor - Gas Department
- x) Breakers - Electric Department
- y) Insulators - Electric Department
- z) Poles and Mounts - Electric Department
- aa) Elbow Cabinets - Electric Department
- bb) Basements - Electric Department
- cc) Installation of URD Primary & Secondary - Electric Department
- dd) Installation of Electric Services - Electric Department
- ee) Pad-Mounted Switchgear - Electric Department
- ff) Capacitor Banks - Electric Department
- gg) Transformers - Electric Department
- hh) Wire - Electric Department
- ii) Streetlight Poles, Posts and Mounts - Electric Department
- jj) Security Lights - Electric Department
- kk) Chipper - Electric Department
- ll) Trucks/Vehicles - All Departments
- mm) Janitorial - All Departments
- nn) Bill Processing & Mailing Services - Customer Service

2. DECLARE AS SURPLUS

- a) Asset #1271,2018 Dodge Ram Pickup (Water)
- b) Asset #1107,2012 International 4400 Chassis W/TL50 Aerial Bucket Truck (Electric)
- c) Asset #1079,2011 Chevrolet Silverado 1500 ½ Ton Pickup
- d) Asset #555,1996 Ingersol Rand AC185 Air Compressor (Gas)
- e) Asset #1108,2012 Bandit 200 XP Chipper (Electric)
- f) Asset #337,Rebuild a new peak shaving plant - partial removal (Gas)
- g) Asset #341,Qty 6, 1973 30,000 GL Propane Tanks (Gas)
- h) Asset #340,Qty 2, 1971 30,000 GL Propane Tanks (Gas)
- i) Asset #342,1973 Propane Storage Tank Foundations (Gas)
- j) Asset #1278,2018 Upgrade 8 Propane Tanks at the Peak Shaving Plant (Gas)
- k) Asset #1046,2010 Generator Rauville Wellfield (Water)

3. VEHICLES PURCHASED USING STATE CONTRACT

- a) Lamb Chevrolet, Onida, SD, State Contract #17965 for \$51,498, 1 ton Chevrolet Truck 4 x 4 long box, replacing Unit 13
- b) Beck Motors, Pierre, SD, State Contract #17963 for \$49,366, ¾ ton Chevrolet Truck 4 x 4 short box, replacing Unit 9
- c) Lamb Motors, Onida, SD, State Contract #17966 for \$70,151, Chevrolet 4 x 4 chassis, with diesel engine, replacing Unit 26