

AGENDA

MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, JANUARY 26, 2015 AT 12:00 PM

1. ROLL CALL
2. *APPROVE AGENDA
3. *APPROVE CONSENT AGENDA
 - a. Authorize a call for Bid
 - b. Declare as Surplus
 - c. Contracts signed by General Manager
4. *APPROVE MINUTES OF REGULAR MEETING ON DECEMBER 29th, 2014
5. *CONSIDERATION FOR ENGINEERING SERVICES FOR SUBSTATION TRANSFORMERS
6. *CONSIDERATION OF BIDS:
 - a) Electric Watthour Meters - Electric Department
 - b) Trencher - Gas Department
 - c) Lime Sludge Removal - Water Department
 - d) Bill Processing & Mailing Service - Office
7. *2014 FIXED ASSET AND SOLID WASTE DISPOSAL REPORT
8. * MUNICIPAL UTILITIES DEPARTMENT POLICY CHANGES
 - a) General Policy - Section 4.1, 6 & 6.1
 - b) Gas Policy - Section 3.3, 3.9 & 7 - 8.2
9. OPEN
10. OLD BUSINESS
11. NEW BUSINESS
12. REPORT ON OPERATIONS & PROJECTS
13. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
14. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR JANUARY 2015
 - a) Payroll Recap b) Payroll Summary c) Additional Bills Payable
15. SET DATE FOR FEBRUARY 2015 BOARD MEETING
16. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
17. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

CONSENT AGENDA

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901 FOURTH AVENUE SW, WATERTOWN SD
MONDAY, JANUARY 26, 2015 AT 12:00 PM

1. AUTHORIZE CALL FOR BID

- a) Painting Rehab for two water tanks - Water Department
- b) Residential Regulators - Gas Department
- c) Upgrade Peak Shaving Plant Valve System - Gas Department
- d) Wood Poles - Electric Department
- e) Underground Electric Service Installation - Electric Department

2. DECLARE AS SURPLUS

- a) 2000 GMC C7500 Truck w/aerial device
- b) 2005 Ditch Witch Trencher RT36
- c) 1989 Ditch Witch 2020 Trencher
- d) 1970 Reel Trailer #1 Homemade
- e) 1970 Reel Trailer #2 Homemade
- f) 2004 Ford F450 Truck
- g) 28 MVA Transformer from Pelican Substation
- h) 20 MVA Transformer from Uptown Substation
- i) Heath Consultants Model 11M Lazor Leak Detector
- j) Lincoln Ideal Arc SP-250 Welder
- k) 2000 Meter Test Bench
- l) 1988 Backhoe Attachment A-220
- m) 1986 Magnetic Tape Streamer
- n) 2003 Digital Video Recording System
- o) 2000 Qty. 2 Compac Proliant 1600 Server
- p) 2001 Proliant ML370 P3 Server
- q) 2012 Load Management Pilot program and component

3. CONTRACTS SIGNED ANNUALLY BY GENERAL MANAGER

- a) First District Association of Local Governments
- b) HVAC Maintenance
- c) Lawn Care
- d) Group Health Insurance
- e) Monitor Contract for Fire Alarm System
- f) Fire Protection System Inspection
- g) Authorization for Staff to Open Bids
- h) SCADA Maintenance Agreements
- i) MMUA Safety Management Program
- j) GlobalView Software Inc.

Right of First Refusal with Northern Natural Gas