

## **AGENDA**

MUNICIPAL UTILITIES BOARD MEETING  
MUNICIPAL UTILITIES BOARD ROOM  
901 FOURTH AVENUE SW WATERTOWN SD  
MONDAY, FEBRUARY 29<sup>th</sup>, 2016 AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON JANUARY 25<sup>th</sup>, 2016
4. APPROVAL FOR GENERAL MANAGER TO SIGN APPENDIX E - CERTIFICATION OF COMPLIANCE WITH RATE COVENANT
5. APPROVE UTILITY SERVICES WATER TOWER MAINTENANCE CONTRACTS
6. APPROVAL FOR GENERAL MANAGER TO SIGN DISTRIBUTION MODEL CALIBRATION
7. CONSIDERATION OF BIDS:
  - a) Dump Truck - Water Department
  - b) Lime Sludge Removal - Water Department
  - c) Installation of URD Primary and Secondary - Electric Department
  - d) Installation of Electric Service - Electric Department
8. AUTHORIZE TO RETURN CHECKS OF UNSUCCESSFUL BIDDERS
9. OPEN
  - a) Bill Stuffer
    1. Utility Rate Comparison
    2. Watertown School District's Kindergarten/Preschool Screening
  - b) Bisco Luncheon - March 9<sup>th</sup>
10. OLD BUSINESS
  - a) Personnel Manual and General Policy Changes
11. NEW BUSINESS
12. REPORT ON OPERATIONS & PROJECTS
13. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
14. \*APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR FEBRUARY 2014
  - a) Payroll Recap
  - b) Payroll Summary
  - c) Additional Bills Payable
15. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
16. ADJOURNMENT