

AGENDA

MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
TUESDAY, DECEMBER 27, 2016 AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE CONSENT AGENDA
 - a. Authorize to Call for Bids for Equipment, Materials and Contractor Services
4. APPROVE MINUTES OF REGULAR MEETING ON NOVEMBER 28th, 2016
5. APPROVAL OF CHANGE ORDER #1 WITH CONSULTING ENGINEER GROUP FOR UPTOWN AND PELICAN SUBSTATIONS
6. WATERTOWN MUNICIPAL UTILITIES DEPARTMENT POLICY CHANGES
 - a) General Policy - Section 4.5 Deposit, Disconnect and Reconnect Charges, Section 47 Cash Reserve Policy and Section 49 attachment Equipment and Service Rate Schedule
 - b) Gas Policy - Section 3.5 Measurements and Section 9.1 Installation of Services
7. APPROVE JOINT USE POLE AGREEMENT WITH EAST RIVER ELECTRIC AND AUTHORIZE GENERAL MANAGER TO SIGN
8. *APPROVE RESOLUTION FOR 2017 SALARIES
9. AUTHORIZE TO REMOVE BANKRUPTCIES FROM ACCOUNTS RECEIVABLE
10. AUTHORIZE TO REMOVE UNCOLLECTABLE ACCOUNTS FROM ACCOUNTS RECEIVABLE
11. OLD BUSINESS
12. NEW BUSINESS
13. REPORT ON OPERATIONS & PROJECTS
14. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
15. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR DECEMBER 2016
 - a) Payroll Recap b) Payroll Summary c) Additional Bills Payable
16. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
17. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

CONSENT AGENDA
MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW, WATERTOWN SD
TUESDAY, DECEMBER 27TH, 2016 AT NOON

1. AUTHORIZE TO CALL FOR BIDS
 - a) Pebble Lime – Water Department
 - b) Solar Salt – Water Department
 - c) Water Meters – Water Department
 - d) Lime Sludge Removal – Water Department
 - e) Hydrants – Water Department
 - f) PVC Pipe – Water Department
 - g) Installation of Water Mains – Water Department
 - h) Directional Drilling for Water Main Installation– Water Department
 - i) Unit #2 – Water Department
 - j) Vacuum Pump – Water Department
 - k) Pump Replacements– Water Department
 - l) Transformers – Electric Department
 - m) Wire –Electric Department
 - n) Install URD Primary & Secondary – Electric Department
 - o) Electric Service Installation – Electric Department
 - p) Substation Metering Project – Electric Department
 - q) Distribution Breakers – Electric Department